



March 12,2020

Dear Residents of Our Apartment Communities,

With the recent news regarding the outbreak of Coronavirus 2019, we are all concerned about the effects that this virus may have on each and every one of us. It is a respiratory illness that can spread from person to person and was first identified during an outbreak in Wuhan, China. We want to do whatever we can to prevent this disease from spreading among our employees, residents and friends.

The CDC, which is the agency working to stop this outbreak has made some strong recommendations for all people and we would like to pass these on to all of you.

1. How can I help protect myself? The best way is to avoid being exposed to the virus, but this may not be possible as we don't always know who has it
2. Please use the following preventive actions to help prevent the spread:
 - a. Avoid close contact with people who are sick
 - b. Avoid touching your eyes, nose, and mouth with unwashed hands.
 - c. Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.
3. If you are sick, to keep from spreading this illness to others:
 - a. Stay home when you are sick
 - b. Cover your cough or sneeze with a tissue then throw the tissue in the trash.
 - c. Clean and disinfect frequently touched objects and surfaces.
4. If you are sick and are staying home, please advise your community manager (office) that you will not be leaving the apartment and if you should need anything please ask them to help direct you to assistance.
5. We recommend that you stock up on the essentials in case of shortages or if you need to stay at home. Ask your visitors not to visit if they are feeling sick to protect you, your family and your neighbors.

Thank you for being our resident and agreeing to work with all of us in hopefully stopping the spread of this disease.

Sincerely,

The LynCo Team